

Minutes of the meeting of the Las Lomas PTA Executive Board

September 3, 2014

A meeting of the Las Lomas PTA Executive Board was held September 3, 2014 at Las Lomas at 9:02 AM. Present there were Artis Montague and Helen Ungerman, Co-President; Sue Sartor, Principal; Katie Gordon, Teacher Liaison; Christy Chin, Parliamentarian; Heather Caelius, Hot Lunch Chair; Sladana Veljkovic Website; Sarah Chai, Treasurer; Krista Merlino, Membership Chair; Laura Purpura, Maggie Oren 1st VP and Jennifer Le, Secretary

Quorum was met, and Helen Ungerman called the meeting to order. Jennifer Le kept the minutes. The minutes from the August 21st meeting were approved.

Art Notecards- Molly Drewes

Molly is requesting approval to change part of the art notecards program. She would like a Community Service project be attached to art notecards, a letter writing campaign to Ronald McDonald House. Lots of great reasons to add, supports better understanding of world around. Community service strengthens learning, knowledge you can make a difference. Asking each child donate a note card to send a note to the families checking in at RMH. If some don't order, they can use lion generic. Molly is hoping this can be done in classroom. The Board likes the concept, but need to work out logistics. Who takes them to Ronald McDonald? Molly. Give language to teachers and volunteers so they know what to say in card. Hoping to bolster art notecard participation. Molly will forward more information to Katie Gordon for presentation at teacher staff meeting.

PRINCIPAL'S REPORT - Sue Sartor

Enrollment is around 609. Class size 21.75 average. Math in focus pilot with two teachers per grade. Ipad implementation, teachers training for smart projector instead of smartboards for the few that don't have them yet. Much less cost and installation.

Buddy bench installed by maze. Kathy Ruwe met with each grade level and explained behavior expectations and the bench. Mrs. Reis' class is taking turns to check in on the kids for first month or so.

Outreach numbers- Alain Cammou joined the meeting. Last year 40 lunches and this year 19. Alain sent out a reminder to outreach families also reminding them Monday and Friday are no longer options.

TEACHER'S REPORT – Katie Gordon

Thanks for coffee cart. PIN dinner was a hit.

PRESIDENT'T REPORT – Artis and Helen

Some discussion of volunteer needs. For instance, the Green team needs help. Another plea in Roar and see who we get and then will decide if keep program. A proposal of using third graders, but Sue would rather not have third graders, they have lots of responsibility and need to play.

Secretary Report- Jennifer

Jennifer is on track getting room parents lined up. She needs the database to send class lists to head room parents. Jen questioned the process of keeping minutes online and whether they needed to be kept in physical binder with agenda and budget. Christy Chin with review bylaws on this and report back.

TREASURER'S REPORT –Sarah

Money from membership up \$10,000 from last year. Broken out credit card versus checks. Only received 10/58 of checks that said they would do it that way. Donation \$6,780. May have full outreach donation? Will send email to Ozge to see what the net cost of 19 outreach. Do we need to do an appeal around Thanksgiving to fill the gap? 7 staff members have joined. Katie will follow up with teachers.

Donation to LL: PTA makes a donation to school at end of the year. Check will be \$27, 000 to give to Las Lomitas. **Motion to donate money to las lomas.**

Motion approved.

1st VICE PRESIDENT- Maggie

Assemblies moving forward. Lawrence Hall of Science for science. Allergy one will have some classes with priority for those with severe allergies.

VOLUNTEER COORDINATOR REPORT – Laura

Laura sent list to every group and they all need volunteers. Pancake breakfast is short, hot food and green team are short too. She will let Tracy know for pancake breakfast to do shifts so people are more flexible and can come when they can. Katie will put out word that if the teachers are coming they might like to do a job.

HOT LUNCH REPORT – Heather

Heather reports volunteers are thin despite huge effort to get them. Some days are only two people. Many do every other week. Perhaps need to cut out a day. Heather will check on contract and perhaps change to limited days. She will report back after the plea went out in Monday envelopes.

MEMBERSHIP REPORT – Krista

Krista reports great response, but some people did not pay and/or enough per child. Krista will send email to Suzanne to get list and email those people. Alain will pull off 19 outreach before following up with those parents who didn't pay dues. Some dues and checks came in separately, Krista will review.

PARLIMENTARIAN REPORT – Christy

Christy is getting Nomination committee together.

Junior Great Books: forms going out at parent conference time. Can Christy order books now? Yes. Training Jan. 21st Eight classrooms and need four per class.

WEBSITE REPORT–Sladana

Sladana is trying to get another person to help her. She launched Apple for Classroom. She would like to put the PTA minutes for each month. Sladana will open Google drive for executive board. Jen will get the ones up. Spoke with Molly, want to add the notecards picture and do order online. Privacy concerns for not on PTA website. Art Notecards needs to send the email directly. Making order form for Memory Book, perhaps in February?

NEXT MEETING/IMPORTANT DATES

November 5, 2014

At this time there was no further business to address. The meeting was adjourned at 10:17 AM.

Jennifer Le, Las Lomitas PTA Secretary