

Minutes of the meeting of the Las Lomas PTA Executive Board

October 1, 2014

A meeting of the Las Lomas PTA Executive Board was held October 1, 2014 at Las Lomas at 9:02 AM. Present were Artis Montague and Helen Ungerman, Co-President; Sue Sartor, Principal; Katie Gordon, Teacher Liaison; Heather Caelius, Hot Lunch Chair; Sladana Veljkovic Website; Sarah Chai, Treasurer; Laura Purpura, Maggie Oren 1st VP and Jennifer Le, Secretary, Carol Hedges, guest

Quorum was met, and Helen Ungerman called the meeting to order. Jennifer Le kept the minutes. The minutes from the September 3rd meeting were approved.

Meeting opened with Carol Hedges playing a video of jump rope assembly highlights. Jumprope Queen was fantastic! She had an assembly and had two days after so all kids got to jump with her. Carol wanted to thank the PTA for bringing her to Las Lomas. PTA Board agreed it would be a great event every three years or so.

PRINCIPAL'S REPORT - Sue Sartor

Assembly about Allergies is coming up. Due to space limitations, we are inviting classes with severe food allergies only. Approximately, half of the school will be going.

Principals Book Club starting: Bucket Filling from A to Z will be first. Copy goes to every class and one in library. Four books read over course of year.

Megan Meyer's father passed away. Not expected. Heather Hower is helping with lesson plans. Maggie will send a card on behalf of PTA.

Plaque for Emily and getting books in the library. Will send a picture to the family.

TEACHER'S REPORT - Katie Gordon

Apple for Classroom up and running.

Note Cards in classroom: There was a little disconnect about the community service end of it as well as supplies. Artis will speak with Molly for changes. We discussed and decided that no parent volunteers needed for writing letters to Ronald McDonald House.

Fundraise of Original Artwork?- Looked into it and profit margin not large enough.

Thankful for jumprope Queen and the message she gives is same that the teachers send through their classrooms, Never give up.

PRESIDENT'S REPORT - Artis and Helen

Read-A-Thon: Anticipating running for four weeks Jan 5-Feb 1. Hoping to have a puppeteer assembly. Already done (per Maggie). Popcorn celebration could be 6th or 27th. Even after the break, the kids would enjoy it. Want to adjust the minutes since 1st and K are smaller. Chair will meet with Sue.

Request for receipt for PTA membership: have one request, they can use PayPal or Sarah can type one.

Photo day and appreciation luncheon. Need coverage for staff. In past the alternate PTA's board covers. Office and Yard need coverage. PTA agreed to cover. Also discussed Holiday party with both boards. Agreed we would all contribute and order salads from Sprout. Artis will coordinate food, it will be at Helen's house. Maggie will cover drinks.

SECRETARY REPORT- Jennifer

Room parents- not all emails have been sent. Remind them not to send requests to district office. Jennifer will be sending email out to room parents covering that and to get them started working with teachers for Halloween parties.

TREASURER'S REPORT -Sarah

Treasurers report: Everything going well. 488 membership. 38 memberships from staff. Projections for hot lunch, have 23 outreach enrolled. Total cost \$10,000. Sarah has not received any checks yet from Choice Lunch for serving our own food. Out of pocket is \$6,900. We have a nice cushion to cover hot lunch for outreach.

Party budget: \$40 for each classroom party. However, most will not submit.

Pancake Breakfast: They think they are netting about \$2600. Waiting for final report.

1st VICE PRESIDENT- Maggie

Maggie is working on directory. It will be delivered tomorrow morning. Teachers will get list instead of sticker on book. Try to get directories by Monday envelopes. Directory online? Privacy wall needs to be established. If LL used Schoolloop login and password perhaps we work with Suzanne. Maggie will look into how it is done by other schools.

VOLUNTEER COORDINATOR REPORT - Laura

Volunteers: all good.

Green team: trying to get enough volunteers. Heather will see if some of hot food volunteers can help.

HOT LUNCH REPORT - Heather

Heather has worked with Choice Lunch to keep garbage down.

Offered to have day chairs send over volunteers for composting if too many at hot food.

MEMBERSHIP REPORT - Krista

Krista was not at meeting, Artis read email saying there are 116 memberships where the money has not yet been received. 60% of unpaid are the same families as last year. We still have not received, she continues to pursue.

PARLIMENTARIAN REPORT - Christy

Not present.

WEBSITE REPORT-Sladana

Website is hosted by GoDaddy. No broken links. Preparing application for ArtNotecards. Holding off on memory books orders until the first of year.

NEXT MEETING/IMPORTANT DATES

Next meeting November 5, 2014

At this time there was no further business to address. The meeting was adjourned at 10:15 AM.

Jennifer Le, Las Lomitas PTA Secretary