

**Minutes of a meeting of the Las Lomas PTA Executive Board  
August 12, 2015**

A meeting of the Las Lomas PTA Executive Board was held August 12, 2015 at Las Lomas at 11:00 AM. Present were Maggie Oren, President; Artis Montague and Helen Ungerman, Parliamentarians; Liz Webb, Secretary; Anca Rusu, 1<sup>st</sup> Vice President; Maylene Lynch, Volunteer Coordinator; Heather Caelius, Hot Food; Sladana Veljkovic, Vice President Technology; Shawn Matloub, Technology; Alain Camou, Principal; Christy Chalfant, Assistant Principal; and Katie Gordon, Teacher Representative.

Quorum was met, and Maggie Oren called the meeting to order. Liz Webb kept the minutes. Minutes from the June 2015 Board meeting were approved.

**Principal's Report – Alain Camou**

Alain gave the Board an update on activities over the summer, including an update on facilities and staffing. Registration is about 581 students and class size will be about 20 students per class. He thanked the PTA for its year end contribution and indicated a musical garden has been ordered for the 1-3 grade playground.

Alain introduced Christy.

**Teacher's Report – Katie Gordon**

Katie reported that the teachers are preparing their classrooms and getting ready for Meet the Teacher.

She suggested the Board find a way to introduce its members to the teachers. Helen will accumulate pictures of the Board to send to the teachers.

Maggie will follow up with Pookie about the PIN Dinner. No garlic!

**President's Report – Maggie Oren**

Maggie reported that all committee chairs were filled, with the possible exception of Hospitality. Jen was planning to take over for Pookie, but her child may be leaving Las Lomas.

Maggie also reported that the California PTA raised its dues by about \$0.75 but that our \$100 annual dues will cover it, that the first Lions Roar would come out Monday and that Mrs. Rue booked a parent speaker (Dr. Richard Freed) for the evening of November 18<sup>th</sup>. The Board discussed asking Julie Lythcott-Haims (author of How to Raise an Adult) to speak in the spring.

We need volunteers to help with the Kindergarten Meet and Greet after Meet the Teacher. Anca will be there.

**Treasurer's Report – Maggie Oren**

Maggie gave a brief update on the budget Tim prepared. It will be presented at the general meeting next week.

Tim looked into our audit needs and determined that anyone with financial experience, other than a Board member, can review the budget. Artis suggested asking if Tim and the LE Treasurer can review each other's budgets. Maggie will follow up.

### **Secretary's Report – Liz Webb**

Liz is working to distribute room parent sign up sheets to the teachers in advance of Meet the Teacher and PIN.

### **1<sup>st</sup> VP Report – Anca Rusu**

Anca reported on the back to school gift for the teachers and that she had booked a coffee cart for next Friday from 7:30-10:00am. The first assembly is booked for Wednesday September 30<sup>th</sup>. She will work on subsequent assemblies.

### **Volunteer Coordinator's Report –Maylene Lynch**

Maylene reported on the need for a new Hospitality Chair. The Board discussed the information about volunteer preferences that Maylene will get from Infosnap this year. Maylene will check with Cindy Tipton about obtaining the information. Shawn indicated that the list of volunteer categories on InfoSnap does not match the list on the PTA website; it can be fixed in May. Shawn can be the LL representative to work with Suzanne Mitchell.

### **Hot Food Report – Heather Caelius**

Heather has three day chairs signed up and a potential fourth. She still needs a Friday chair and volunteers for all days other than Thursday. She is targeting 4 people per day. Heather will recirculate the sign up sheet next Tuesday. Heather is also looking for a co-chair who could take over next year.

Heather reported that this year each child will receive both a fruit and vegetable and that Choice Lunch will no longer provide string cheese or sunflower seeds.

Christy will let Heather know if the number of outreach kids increases significantly from 19-20 so that budgeting can be assessed.

Heather will confirm we still receive a \$25/day credit for serving.

### **Technology Report – Sladana Veljkovic**

Sladana gave a brief update on technology.

## **Parliamentarians – Artis Montague and Helen Ungerman**

Artis and Helen are working on the bulletin board.

The Board discussed scheduling of future Board and General Meetings:

- February meeting moved to February 3
- General Meeting will be February 24
- The March meeting will be cancelled
- Need to reserve 20B for December meeting because holiday lunch will be held offsite.

Maggie will send around a sign up to bring coffee to Board meetings.

### **Next Meeting**

The next meeting is September 2 from 9:00-10:00AM in room 20B.

At this time there was no further business to address. The meeting was adjourned at 12:00 PM.

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Liz Webb, Las Lomas PTA Secretary