



**Minutes of a Meeting of the Las Lomitas PTA Executive Board
December 2, 2015**

A meeting of the Las Lomitas PTA Executive Board was held December 2, 2015 at Las Lomitas at 10:00am. Present were Helen Ungerman, Parliamentarian; Tim Hibbard, Treasurer; Liz Webb, Secretary; Anca Rusu, 1st Vice President; Maylene Lynch, 2nd Vice President; Heather Caelius and Adrienne Wonnacott, Hot Food Coordinators; Alain Camou, Principal; and Katie Gordon, Teacher Representative.

Quorum was met, and Anca Rusu called the meeting to order. Liz Webb kept the minutes. Minutes from the November 2015 Board meeting were approved

PRINCIPAL'S REPORT – Alain Camou

Alain reported that the field is improving and should reopen next week. He also reported on the two professional development days the staff participated in during minimum week.

TEACHER'S REPORT – Katie Gordon

Katie reported that the teachers wanted to say thank you for all the staff appreciation week activities and that art note cards went smoothly.

PRESIDENT'S REPORT – Anca Rusu

The Board discussed whether the March General Meeting should be held in the morning or evening. The Board decided to hold the meeting in the evening and to consider asking a guest speaker to attend the meeting. Completed committees will give a report at the January or February board meetings. Maggie to determine if we need a larger room.

TREASURER'S REPORT - Tim Hibbard

Tim provided a financial update, attached.

SECRETARY'S REPORT – Liz Webb

Liz will reach out to room parents about holiday gifts.

1st VP – Anca Rusu

N/A

2nd VP – Maylene Lynch

Maylene will check with Suzanne Kisch to make sure she has sufficient volunteers for the holiday workshop.

HOT FOOD REPORT - Heather Caelius and Adrienne Wonnacott

N/A

PARLIAMENTARIAN – Helen Ungerman

Helen and Artis are working to create a nominating committee to develop a slate for next year's board.

NEXT MEETING

The next meeting is January 6 from 9-11 in Room 20B.

At this time, there was no further business to address. The meeting was adjourned at 10:30am.

Liz Webb, Las Lomas PTA Secretary