

**Minutes of a meeting of the Las Lomas PTA Executive Board  
October 7, 2015**

A meeting of the Las Lomas PTA Executive Board was held October 7, 2015 at Las Lomas at 9:00 AM. Present were Maggie Oren, President; Artis Montague and Helen Ungerman, Parliamentarians; Tim Hibbard, Treasurer; Liz Webb, Secretary; Anca Rusu, 1<sup>st</sup> Vice President; Heather Caelius and Adrienne Wonnacott, Hot Food; Alain Camou, Principal; Heather Peterson, Teacher Representative; and Kathy Ruwe, Las Lomas Counselor.

Quorum was met, and Maggie Oren called the meeting to order. Liz Webb kept the minutes. Minutes from the September 2015 Board meeting were approved.

**Special Guest - Kathy Ruwe**

Kathy described a parent education event scheduled for November 18<sup>th</sup> with Dr. Richard Freed author of *Wired Child: Reclaiming Childhood in a Digital Age*. The Board discussed event logistics and approved a budget of \$1,500. Maggie will research the fee to pay Dr. Freed and ask Maylene to find volunteers for a sub-committee to assist Kathy with the event.

**Principal's Report – Alain Camou**

Alain reported that the musical playground is being well enjoyed. Alain will talk to Joyce about adding a plaque indicating the playground was donated by the PTA. Alain also reported on the recent trip to the Museum of Tolerance and indicated that Teacher's College coaches will be coming later this month for writing workshops.

**Teacher's Report – Heather Peterson**

Heather introduced herself to the Board. She reported that feedback on the first assembly had been very positive and that the teachers are working on a new report card that will be used in November. The Board then discussed spirit wear. Heather will discuss with the faculty and report back to the Board.

**President's Report – Maggie Oren**

Maggie updated the Board on the status of art notecards and the student directory. The Board discussed different approaches that would get contact information to parents earlier in the year, including providing teachers a "class contact form" that could be filled out at Meet the Teacher and Parent Information Night. The teachers would then share the contact information provided in that form with their class. Maggie also reported that some parents have expressed concern about bus stop safety. The district will contact San Mateo County.

**Treasurer's Report – Tim Hibbard**

Tim provided a financial report, a copy of which is attached.

### **Secretary's Report – Liz Webb**

Liz reported that all classrooms have Head Room Parents and provided an update on the room parents. Artis will serve as Secretary in Liz's absence next month.

### **1<sup>st</sup> VP Report – Anca Rusu**

Anca reported on the first assembly. The Board then discussed upcoming assemblies, a children's author in January and Dinosaurs Rock in February. Heather will ask the teachers how they feel about inviting the La Entrada Band to come in March.

### **Volunteer Coordinator's Report – Maggie Oren**

Maggie reported that Holiday Workshop is in need of table leads. Liz sent an email to the head room parents yesterday. Maggie will ask Maylene to help find volunteers for Hot Lunch and for Kathy's sub-committee. Artis reminded Maylene to post upcoming volunteer opportunities on the PTA bulletin board.

### **Hot Food Report – Heather Caelius**

Hot Lunch is in need of volunteers, including a Tuesday chair. The Board discussed approaches to locate additional volunteers. Alain will check on the number of outreach students so that we can determine if we need to ask for additional funds.

### **Technology Report – Maggie Oren**

Maggie reported that the art note card website is live and ready to go.

### **Parliamentarians – Artis Montague and Helen Ungerman**

The Board discussed topics for the upcoming coordination council meeting, including speaker fees, the directory and bus safety.

### **Next Meeting**

The next meeting is November 4 from 9:00-11:00AM in room 20B.

At this time there was no further business to address. The meeting was adjourned at 11:00 AM.

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Liz Webb, Las Lomas PTA Secretary