

**Minutes of a Meeting of the  
Las Lomas Parent Teacher Association Executive Board  
January 11, 2017**

A meeting of the Las Lomas Parent Teacher Association Executive Board (the “**Board**”) was held at Las Lomas Elementary School on January 11, 2017 at 9:00 a.m.

Present were Anca Rusu (President); Brian Lee (Secretary); Adrienne Wonnacott (First Vice President); Stephanie McGrory (Fifth Vice President); Maggie Oren (Parliamentarian); Alain Camou (Principal); Katie Chalfant (Assistant Principal); Katie Gordon (Teacher Representative); Katie Garlinghouse (Co-Chair, Holiday Workshop) (for a portion); and Aiko Yoshikawa (Co-Chair, Holiday Workshop) (for a portion). Absent were Ian Edwards (Treasurer); Diane Bradley (Second Vice President); Corinne Burke (Third Vice President); and Prachi Shah (Fourth Vice President).

Quorum was met, and Anca Rusu called the meeting to order. Brian Lee kept the minutes. The minutes from the meeting of the Board held on December 14, 2016 were approved.

**Principal’s Report (Alain Camou)**

Alan noted that registration for the 2017-2018 school year will start next week.

Alan also noted that Shannon Potts, Director of Curriculum and Instruction at the Las Lomas Elementary School District, would be joining an upcoming meeting to discuss the Local County Accountability Plan.

Alan also noted that Julie Lythcott-Haims, a nationally-acclaimed author and speaker, would be speaking to LLESB parents on February 13..

**Holiday Workshop Co-Chair Report (Katie Garlinghouse and Aiko Yoshikawa)**

Katie and Aiko provided a report on the successful 2016 Holiday Workshop and noted that they were happy with the volunteer turnout. The Board thanked Katie and Aiko for their efforts.

Katie and Aiko left the meeting.

**Teacher’s Report (Katie Gordon)**

Katie noted that teachers were getting ready for the 100th Day events.

Katie also reported on Math Night, in which 20 to 30 parents attended.

Katie also mentioned that the Teacher Appreciation Lunch may need to be rescheduled from the May 5 date. The Board agreed to follow up on scheduling.

### **President's Report (Anca Rusu)**

Anca noted that the Committee Chairs would be providing reports over the next several Board meetings.

### **Secretary's Report (Brian Lee)**

Brian reported on a recent large donation of stock made by a parent.

### **First Vice President Report (Adrienne Wonnacott)**

Adrienne discussed a recent issue with Hot Lunch, in which not enough food was delivered. Adrienne agreed to follow up with the vendor to ensure that these types of issues would not happen again.

### **Fifth Vice President Report (Stephanie McGrory)**

Stephanie agreed to work with the Committee Chairs to put together "playbooks" to pass on to future Committee Chairs.

### **Parliamentarian Report (Maggie Oren)**

Maggie noted that the Nominating Committee, and the search for future Board members and Committee Chairs, was in process.

### **Next Meeting**

The next meeting will be February 8, 2017 at 9:00 a.m.

At this time there was no further business to address. The meeting was adjourned at 10:30 a.m.

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Brian Lee, Secretary