

**Minutes of a Meeting of the
Las Lomas Parent Teacher Association Executive Board
March 1, 2017**

A meeting of the Las Lomas Parent Teacher Association Executive Board (the “**Board**”) was held at Las Lomas Elementary School on March 1, 2017 at 9:00 a.m.

Present were Anca Rusu (President); Brian Lee (Secretary); Adrienne Wannacott (First Vice President); Diane Bradley (Second Vice President); Corinne Burke (Third Vice President); Prachi Shah (Fourth Vice President); Stephanie McGrory (Fifth Vice President); Maggie Oren (Parliamentarian); Alain Camou (Principal); Christy Chalfant (Assistant Principal); Katie Gordon (Teacher Representative); and Vanessa Leonard. Absent was Ian Edwards (Treasurer).

Quorum was met, and Anca called the meeting to order. Brian kept the minutes. The minutes from the meeting of the Board held on February 8, 2017 were approved.

Principal’s Report (Alain Camou)

Alain reported on the lecture by Julie Lythcott-Haim and noted that, although the event was sold out, attendance was less than expected. The Board discussed options for distributing unused tickets for future events. Alain also noted that the rebroadcast on March 6 will be cancelled.

Alain noted that all grade levels reached their goals for the Read-a-Thon and were looking forward to the Popcorn Parties.

Teacher’s Report (Katie Gordon)

Katie noted that the teachers were preparing for the Parent-Teacher Conferences.

President’s Report (Anca Rusu)

Anca reported that the Read-a-Thon raised approximately \$19,000, or approximately \$6,000 short of its goal of \$25,000.

In light of the security incident last month, Anca noted that she and Ian were ordering new checks for the Las Lomas PTA account requiring two signatures.

Anca also discussed potential locations and agenda for the General Meeting.

First Vice President Report (Adrienne Wannacott)

Adrienne discussed planning for upcoming assemblies.

Secretary's Report (Brian Lee)

Brian reported on the value of the stock donation in the PTA E*Trade account.

Second Vice President Report (Diane Bradley)

Diane noted that she was still looking for a parent volunteer to assist with Pancake Breakfast. Katie noted that the K-1 Transition Meeting (May 9) would be a good recruiting event.

Third Vice President Report (Corinne Burke)

Corinne reported on Hot Lunch Program and evaluations for Choice Lunch, the current Hot Lunch Program vendor.

Fourth Vice President Report (Prachi Shah)

Prachi noted that she was still talking with potential volunteers next year to assist with technology matters.

Fifth Vice President Report (Stephanie McGrory)

Stephanie discussed potential events to publicize on the PTA board outside of the office.

Stephanie also provided an update on the preparation of transition binders to be distributed to future Committee Chairs. Stephanie will be following up with the current Committee Chairs for assistance.

Parliamentarian Report (Maggie Oren)

Maggie reported that the general survey for parents was almost completed and would be circulated to the Board, with the goal of broader circulation in mid-March.

Maggie also reported on the progress of the Nominating Committee and the search for future Board members and Committee Chairs.

Next Meeting

The next meeting will be the General Meeting on April 5, 2017 at 6:30 p.m.

At this time there was no further business to address. The meeting was adjourned at 10:30 a.m.

Brian Lee, Secretary