

Minutes of a meeting of the Las Lomas PTA Executive Board June 3, 2015

A meeting of the Las Lomas PTA Executive Board was held June 3, 2015 at Las Lomas at 9:00 AM. Present were Artis Montague and Helen Ungerman, outgoing co-Presidents/ incoming Parliamentarians; Maggie Oren, outgoing 1st VP/incoming President; Sue Sartor, Principal; Alain Camou, Assistant Principal; Katie Gordon, Teacher Representative; Jen Le, outgoing Secretary; Liz Webb, incoming Secretary; Sarah Chai, outgoing Treasurer; Tim Hibbard, incoming Treasurer; Laura Purpura, outgoing Volunteer Coordinator; Maylene Lynch, incoming Volunteer Coordinator; Christy Chin, outgoing Parliamentarian; Sladana Veljkovic, Technology; Prachi Shah, Technology; Burke Culligan, Technology; Shawn Matloub, Technology; and Krista Merlino, Membership.

Quorum was met, and Maggie Oren called the meeting to order. Liz Webb kept the minutes. Maggie introduced the new Board members. Minutes from the May 2015 Board meeting were approved.

Principal's Report – Sue Sartor

Sue thanked the PTA for its role in the tribute at the Dance Festival and read a few of the notes students put in her bucket.

Sue commented on the recent Open House and reported that enrollment and staffing are expected to be stable next and that the new “Math in Focus” program will be implemented in all K-5 classes next year.

Teacher's Report – Katie Gordon

Teachers really enjoyed teacher appreciation week and liked spreading the events out over the month. Open House dinner was great.

President's Report – Maggie Oren

Maggie reported on the recent trip sponsored by the Museum of Tolerance. The goal was to give teachers tools to implement in the classroom to make everyone feel included.

Several important Volunteer Chair positions remain to be filled. Maylene will talk to Cameron's mother about the Art Exhibition and/or Note Cards. Helen will give Maggie the name of a Kindergarten parent who might be interested in Bilingual Buddies.

PTA bulletin board will be converted to a “School Information Board”. Artis and Helen will set it up.

The K-1 transition meeting was a success. There was high turnout and many parents expressed interest in volunteer opportunities. It should be calendared again for next May.

Treasurer's Report – Sarah Chai

Sarah reported on the PTA's financial position and proposed distributing surplus funds to the school. Following discussion, the Board agreed to distribute a total of \$50,000 (the \$40,000 surplus plus \$10,000 in the PTA savings account) for the following purposes:

- \$7,500 to increase field trips/enrichment
- \$7,500 rollover Hot Foods funds for 2016
- \$2,500 to fund new playground equipment
- \$7,500 to fund art enrichment
- \$25,000 end of year donation to Las Lomitas

Christy reminded the Board that the PTA may need to conduct an independent audit.

Sarah made a final request for receipts.

Secretary's Report – Jen Le

Jen has transitioned to Liz and sent out reminders to class parents about end of year teacher gifts.

1st VP Report – Maggie Oren

Anca has scheduled the first assembly for next year. She has also been in contact with Katie Gordon about back to school gifts.

Volunteer Coordinator's Report – Laura/Maylene

The Board discussed whether the job fair was effective. Agreed it should be continued, but should be better advertised and structured. The Board also discussed other ways to engage new families.

Technology Report – Sladana Veljkovic

Sladana introduced Burke and Shawn. She will update the slate on the PTA website.

Hot Food Report – Maggie Oren

Heather has four day chairs signed up and is looking for a fifth.

The Board discussed the start date of the Hot Lunch program, scheduled for August 31. It was noted that it was important to start on a Monday and that ideally we would coordinate the start date with La Entrada.

Parliamentarian – Christy Chin

Artis and Helen will review the bylaws for any updates.

Next Meeting

The next meeting is August 12 from 11:00-12:00PM in room 20B.

At this time there was no further business to address. The meeting was adjourned at 10:45 AM.

Liz Webb, Las Lomas PTA Secretary